

# AUTOPAY

## With Recurring Credit or Debit Card Payments

*It saves you time and postage!*

If you're a Cowlitz PUD residential customer, you can now pay your bill easily and automatically with a recurring credit or debit card ("Card") payment. It's easy to set up and it's free. The first step is to pay your current balance, then fill out the form and mail it or bring it to the PUD. Your Card payment will begin with the **next** billing and will automatically be processed on the bill's **due date** or the first business day thereafter.

Please note:

- You will continue to receive a PUD bill every month showing your usage, charges and the date funds will be charged to your Card.
- The Amount Due box on the payment coupon of the bill will display EFT (electronic fund transfer) "Do Not Pay."
- Your payment will be clearly identified as a charge on your monthly statement from your credit card company.
- If you are using a debit card, be sure to enter your PUD bill amount in your bank check register as a "deduction" each time you receive your bill, but **do not mail us a check**.
- The maximum payment amount is \$1,000.00
- If you get a new credit/debit card number or you close the account, please contact the PUD right away.

### Cowlitz PUD AUTOPAY Application For Recurring Credit or Debit Card Payments



Name \_\_\_\_\_ PUD Account No. \_\_\_\_\_

Service Address \_\_\_\_\_ City \_\_\_\_\_ Phone \_\_\_\_\_

I understand the PUD now accepts utility payments by credit or debit cards displaying the MasterCard or Visa logo. I authorize Cowlitz PUD to utilize my MasterCard or Visa Card to make my monthly utility billing payments for the account(s) listed above. I also state that I am an authorized user of this Card. I understand that the PUD will continue to mail my utility bills to the billing address on this account, and my payment will be processed on the **due date** displayed on my bill or the first business day thereafter. I will notify the PUD in writing of any changes that may affect my Card, such as expiration date or Card cancellations. I understand that I control my payments, and if at any time I decide to discontinue this payment service, I may revoke this authorization upon giving two (2) weeks written notice to the PUD. I also understand that if I am currently paying my utility bill through Electronic Funds Transfer (EFT), then by signing this form, I will be removed from EFT and automatically converted to Recurring Credit Card Payments under the Autopay program. I further understand that the PUD can remove me from this program at any time if I do not abide by the above agreement.

Name on Card \_\_\_\_\_

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_  
Month/Year

Type of Credit or Debit Card: MasterCard \_\_\_\_\_ Visa \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Authorizing Recurring Credit or Debit Card Transactions)

Call (360) 423-2210 or (800) 631-1131 if you have any questions.

Please send or deliver the completed and signed form to:

Cowlitz PUD  
961 12<sup>th</sup> Avenue  
PO Box 3007  
Longview, WA 98632