



Public Records Request Form

To submit your request for Public Records, fill out this form as completely as possible. Submit the completed form by one of the following methods: Mail to Cowlitz PUD, Attn: Public Records Officer, PO Box 3007, Longview, WA, 98632; email to publicrecords@cowlitzpud.org; or drop off in person at 961 12th Avenue in Longview.

Please describe the records you are requesting and provide any additional information to help locate the records as quickly as possible. Use appropriate document title and date, if known.

See attached sheet with additional requests

I would like to:

- Inspect the records at no charge (I may request copies after inspection).
- Receive copies of the records, required copying charges of \$0.15 per page will apply, or as specified in Cowlitz PUD's Public Records Act Policy.

Name

Phone Number

Address

Email Address

City, State, Zip

Limitation On Use For Commercial Purposes Washington State law, RCW 42.56.070(9), prohibits the use of lists of individuals for commercial purposes. "Commercial purposes" means that the person requesting the record intends that the list will be used to communicate with the individuals named in the record for the purpose of facilitating profit-expecting activity. By signing below, you are certifying that the lists of individuals obtained through this request for public records will not be used for commercial purposes.

Sign here

Date