PUBLIC UTILITY DISTRICT NO. 1 OF COWLITZ COUNTY, WASHINGTON

MINUTES OF BOARD MEETING OF COMMISSIONERS
May 28, 2019
John Searing Auditorium

Present:

COMMISSIONERS:
Dave Quinn, President
Dena Diamond-Ott, Vice-President
Duane Dalgleish, Secretary

STAFF:
Deanna Carlson, Energy Policy Analyst
Alice Dietz, Communication & Public Relations Manager
Bob Essex, Interim Director of Power Management
Amanda Froberg, Environmental Compliance Manager
Rick Hughes, General Counsel
Gary Huhta, General Manager
Ray Johnson, Director of Engineering & Technology
Casey Kalal, Director of Operations
Marisa Keeney, Manager of Employee Services
Trent Martin, Director of Accounting & Finance
Heather Sorensen, Director of Customer Service and Compliance
Barbara Taylor, Executive Assistant/Clerk of the Board

MEDIA:
Shawn Luhn, KLTV

PUBLIC:
Diane Dick
Kurt Anagnostou

1. CALL TO ORDER

Pursuant to published Notice, Commissioner Dave Quinn called the Regular Board meeting of the Commissioners of Public Utility District No. 1 of Cowlitz County, Washington to order at 2:00 p.m.

2. ANY CHANGES TO THE AGENDA OF MAY 28, 2019?

There were no changes to the May 28, 2019 Cowlitz PUD Board agenda.

3. MOTION TO APPROVE BOARD AGENDA FOR MAY 28, 2019

MOTION: It was MOVED by COMMISSIONER DIAMOND-OTT and SECONDED by COMMISSIONER DALGLEISH to approve the Board Agenda for May 28, 2019.

The MOTION CARRIED on a 3 to 0 margin.
4. MOTION TO APPROVE MINUTES

MOTION: It was MOVED by COMMISSIONER DIAMOND-OTT and SECONDED by COMMISSIONER DALGLEISH to approve the Regular Board Minutes of May 14, 2019.

The MOTION CARRIED on a 3 to 0 margin.

5. MOTION TO RATIFY AND APPROVE VOUCHERS/PAYROLL

Approval of Vouchers in the amount of $4,619,289.21. The Board reviewed expenditures of the District as required by RCW 42.24.080 and RCW 42.24.090 for which checks were issued on May 16, 2019 and May 23, 2019 under the provisions of Resolution No. 1421.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Check Nos.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td>65213 to 65483</td>
<td>$4,234,720.77</td>
</tr>
<tr>
<td>Payroll</td>
<td>May 17, 2019</td>
<td>$384,568.44</td>
</tr>
</tbody>
</table>

MOTION: It was MOVED by COMMISSIONER DIAMOND-OTT and SECONDED by COMMISSIONER DALGLEISH to approve the ratification of the vouchers/payroll on May 28, 2019.

Heather Sorensen, Director of Customer Service and Compliance, provided a high-level overview of expenditures and answered questions.

The MOTION CARRIED on a 3 to 0 margin.

6. PUBLIC COMMENT ON NON-AGENDA ITEMS

Diane Dick from Longview stated that she noticed that one of the tentative agenda items listed for the June 11, 2019 PUD Board Meeting is a Resolution regarding the Snake River Dams Removal. Ms. Dick suggested that this topic be discussed over two separate Board meetings so the public can attend and provide feedback.

Kurt Anagnostou, former Cowlitz PUD Commissioner, attended this meeting to talk about SB5116 and provided documentation regarding the Clean Energy Bill, the Governor’s 100% carbon initiative noting that it is a philosophy change. Mr. Anagnostou shared the Technical Update of the Social Cost of Carbon for Regulatory Impact Analysis – Under Executive Order 12866 and encouraged the Commissioners to review the document when they have time.

7. GENERAL MANAGER REPORT

7.1 Calendar of Community/Legislative Events

Gary Huhta reviewed the May and June Community/Legislative Events calendars and asked the Board to contact Barbara Taylor if they have anything they would like to add to the calendar.

In regard to Diane Dick’s comment about the Snake River Dam Removal, Mr. Huhta mentioned that we can bring a draft Resolution to a future Board meeting for review and discussion, listen to the pros and cons, and then review it again and vote on it at a second Board meeting. Commissioner Diamond-Ott noted that she’s been hearing a lot about the Snake River Dam Removal at WPUDA meetings as well.

Mr. Huhta reported that the District’s key focus in the near future will be the budget process and strategic planning. PUD Staff have started work on strategic planning and will meet with the Commissioners on July 10, 2019.
8. ACTION ITEMS & COMMENTS FROM THE PUBLIC

8.1 Motion to Approve Staff Recommendation No. 12/5/28 RE: Approval of I-937 – 2019 Annual Report

MOTION: It was MOVED by COMMISSIONER DIAMOND-OTT and SECONDED by COMMISSIONER DALGLEISH to approve Staff Recommendation No. 12/5/28.

Bob Essex, Interim Director of Power Management, reviewed the June 1 Compliance Report (Energy Independence Act (I-937)) with the Commissioners noting that the Commissioners passed Resolution No. 2754 on April 10, 2019, which found that the District met both its conservation and renewable portfolio requirements and is in full compliance with the Act. It is now time for the District to submit its Annual Report to the Washington State Department of Commerce which is due each year by June 1st.

Mr. Essex provided a presentation reviewing Energy Independence Act (I-937) requirements, the conservation target and achievement, the renewable energy requirement and a summary. Looking ahead, the District has adequate RECs to meet the increased 15% requirement in 2020. The District projects adequate RECs for compliance through 2027.

Mr. Essex recommended that the Board approve Staff Recommendation No. 12/5/28.

The MOTION CARRIED on a 3 to 0 margin.

9. STAFF REPORTS AND PRESENTATIONS

9.1 April Operational Reports

Gary Huhta pointed out to the Commissioners that since we still have a fairly new Commissioner on the Board that PUD Staff plan to walk through each of their business reports each month until each of the Commissioners is familiar with the information in the report; at that time, the Commissioners will be encouraged to review the report and come to the meetings with any questions they may have for staff.

Commissioner Diamond-Ott requested that it be listed on future agendas as to who will speak on each topic for the monthly Operational Reports.

Power Management: Bob Essex
Accounting & Finance: Trett Martin
Operations: Casey Kalal
Engineering and Technology: Ray Johnson
Customer Service: Heather Sorensen
Employee Services: Marisa Keeney
Public Relations and Communications: Alice Dietz

All operational reports for the month of April were reviewed at this meeting.

Heather Sorensen encouraged everyone present to talk to a PUD Customer Service Representative to sign up as a Zero Cost Customer, if they haven’t done so already.

Alice Dietz pointed out that Cowlitz PUD has launched a monthly radio show. For the District’s first show, Amanda Froberg talked about the environmental efforts that Cowlitz PUD is making, Steve Kern spoke about his retirement, and Colleen Neel, from Energy Efficiency, talked about rebates. Ms. Dietz noted that next week’s radio show will include a conversation with Gary Huhta as the new General Manager and Adrianne Marks from Customer Service who will talk about SDRR Program updates.
Ms. Sorensen pointed out that a SDRR program update will be provided at the June 11, 2019 Board meeting.

9.2 Presentation on the Lewis River Fish Passage Decision

Amanda Froberg, the District’s Environmental Compliance Manager, attended this meeting to talk to the Commissioners about the Lewis River Fish Passage Decision. Ms. Froberg reviewed the background, license terms, current fish passage facilities, decision considerations, next steps and costs to Cowlitz PUD.

Next Steps Include the Following:

- Pacificorp and Cowlitz PUD are now implementing the Services’ preliminary decision with the following actions:
  - Development of a Draft in Lieu Program Strategic Plan
  - Development of a Draft in Lieu Program Evaluation Plan
  - Development of a Draft Biological Evaluation assessing the effects of the Services’ decisions
  - Preparation of FERC license amendment applications

Ms. Froberg will keep the Board updated.

Commissioner Diamond-Ott expressed interest in touring the Woodland Release Ponds if there is ever a tour scheduled for employees.

10. COMMISSIONER REPORTS & UPCOMING EVENTS

Commissioner Diamond-Ott reported that she attended the recent Woodland Chamber Meeting and noted that it was a good meeting and a good networking opportunity; she would also like to attend the Kalama Chamber Meeting occasionally as well.

Commissioner Dalglish and Commissioner Quinn had nothing new to report on at this time.

11. FINAL COMMENTS: FROM THE PUBLIC, GENERAL MANAGER, COMMISSIONERS

Commissioner Diamond-Ott welcomed Gary Huhta in his new position as Cowlitz PUD’s General Manager; she stated that the Commissioners are all glad that Mr. Huhta accepted the position and they are looking forward to working with him.

12. NEXT MEETING

The next Regular meeting of the PUD Board of Commissioners will be held on Tuesday, June 11, 2019 at 2:00 p.m. in the John Seering PUD Auditorium.

13. EXECUTIVE SESSION

Commissioner Quinn noted than an Executive Session was not needed after this meeting.

14. COMMISSIONERS TO EXECUTE AGREEMENTS BEFORE ADJOURNING

The Commissioners signed off on necessary documents.
15. ADJOURNMENT

MOTION: It was MOVED by COMMISSIONER DIAMOND-OTT and SECONDED by COMMISSIONER DALGLEISH to adjourn this Board meeting at 3:25 p.m.

The MOTION CARRIED on a 3 to 0 margin.

Attest: ___________________________
President

______________________________
Vice-President

______________________________
Secretary

Prepared by: Barbara A. Taylor
Executive Assistant/Clerk of the Board