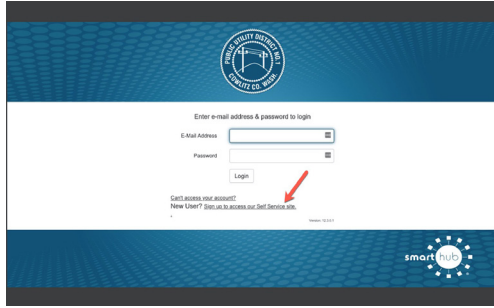




How To Register Your SmartHub Account (Web)

Step 1: From the SmartHub login screen, click on **Sign up to access our Self Service site.**



Step 2: Enter the following information:

- Your account number
- Your last name or business name as it appears on your bill
- The email you want to use for your SmartHub account

Then click Submit

New User Registration

To register as a new user, please enter the following information.

Billing Account Number

Last Name or Business

E-mail Address

Confirm E-mail Address

Step 3: Enter the requested account information in order to verify your identity. Answers must match account info exactly.

Then click Submit

New User Registration

To register as a new user, please enter the following information.

Billing Account Number

Last Name or Business

E-mail Address

Confirm E-mail Address

Please answer the following about the account that you are trying to register in order to protect you against identity theft. Last 4 Digits Of SSN Or Federal Tax ID (For Businesses):

Mailing ZIP Code:

Please select a Secret Hint Question to answer. We may ask you to answer this, if you forget your login credentials.

Security Question 1 Answer

I'm not a robot

I accept the [Terms and Conditions](#)

Step 4: If successful, you'll get a congratulations notification asking you to check your email for further instructions.

Step 5: Check your inbox for an email that will contains a button asking you to **Verify Your Account.**

Your cowlitzpod SmartHub registration was successful.
Please click the link below to verify your account and set your password.

[Verify Account](#)

Step 6: You will then be taken to a screen asking you to set your new password.

Please change your password

E-Mail Address

New Password

Confirm Password

[Password Strength:](#)
4-character minimum; 10-character maximum

Step 7: After you set your password, you'll be asked if you want to try Paperless Billing. Click **Yes** and **Submit** to activate.

Paperless Bills

Go Paperless!!

Would you like to turn off paper bills? Yes No

Please note that this will apply to all accounts registered with this email address.

Step 8: The final step will be to set your security phrase. Once you have done that, you are ready to use SmartHub!

